

VILLAGE BOARD OF TRUSTEES  
REGULAR MEETING  
JULY 18, 2023

Prayer by Custer.

**Rupe called the Regular Meeting to order at 6:00 PM in the Ceresco Community Room. Board Members had been given the agenda and supporting documents. Notices were posted at the Village Office, Ceresco Post Office and CerescoBank. Rupe pointed out the Open Meeting Law Act posted on the wall of the Community Room. Answering roll call: Rupe, Peterson, Custer and Eggleston. Ruble entered the meeting at 6:05 PM. Also present: Peggy Burnette, Kevin Henrichson, Alan Hansen, Megan Johnson, Kenzie Vrba, Mike Eden, Kim Hudson, Dave Henke, Shawn Manion, Lori Hutchison, Toby Miller, Sawyer Elley, Cynthia Babin, Dustin Gushard, Brian Roland, Tony Hernandez, and Joan Lindgren.**

The Pledge of Allegiance was recited.

**Peterson moved to approve the June 20, 2023 minutes as presented. Rupe seconded. Voting Yeas: Peterson, Rupe, Custer, and Eggleston. Voting Nays: none. Motion carried.**

Dave Henke with JEO was present to review the Splash Pad design plan, which is 95% complete. Henke plans to test the chlorine level at the park. Discussion held. Roland will be asked to review the plan.

Hernandez reviewed the Police Report, including: 1) A kennel and emergency veterinary care plan needed for the Department of Agriculture, if the kennel is going to be retained. Discontinuing the use of the kennel was suggested. Requiring dogs to wear the license tag was recommended. 2) Looking into a fire call regarding a fire pit.

Toby Miller was present and asked for clarification of the fire pit regulations so he doesn't get charged with false reporting. He gave Board members pictures of questionable items in a fire pit from a previous incident. He reviewed an incident on Sunday with flames 10 feet high and the fire burning moving toward the house with no one watching. Miller asked who he calls and what he does when this happens. Ruble noted that he was there for the Fire Department call and didn't see what Miller reported. Ruble told Miller he should call authorities by calling dispatch.

Hernandez reviewed an incident regarding a sign posted in an alley.

Roland reviewed: 1) SCADA is working, but the programming needs to be looked at. 2) Electrical problems with the blower. 3) The well house generator overheating. 4) No update on hydrant installation. 5) The rain has helped, but still in a drought. 6) Curb inlet replacement request near Laura Lane and Beech for new sidewalk installation. The inlet functions fine and not recommended to replace. 7) Custer reviewed the new proposed vacation policy. 8) Running the wwtp in manual mode, and needs to get it back running in auto.

Gushard reviewed 1) Great part-time help. 2) Camera mounted at park. A notification sign will be posted.

Peterson asked for a new lock for the Police garage door, and no parking signs needed on both sides of Main between 2<sup>nd</sup> and 3<sup>rd</sup>.

**Eggleston moved to approve the Building Inspector Report as presented. Ruble seconded. Voting Yeas: Eggleston, Ruble, Custer, Peterson, and Rupe. Nays: none. Motion carried.**

The drainage near 440 E Elm was discussed. Lindgren reviewed that Allan Jansa from the Wahoo DOT office hasn't heard from Windstream yet from the April 28, 2023 one call, and may need to divert the water north. Lindgren will contact Windstream again and request their contractor information.

**Eggleston moved to approve the Treasurer's Report as presented. Custer seconded. Voting Yeas: Eggleston, Custer, Peterson, Ruble, and Rupe. Nays: none. Motion carried.**

**Custer moved to approve the JEO claim. Ruble seconded. Voting Yeas: Custer, Ruble, Peterson, and Eggleston. Abstain: Rupe. Nays: none. Motion carried.**

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Claims were reviewed and Peterson questioned the on deck purchase. Gushard said it was a broadleaf herbicide. Rupe moved to approve the claims as presented. Peterson seconded. Voting Yeas: Rupe, Peterson, Custer, Ruble, and Eggleston. Nays: none. Motion carried. The approved claims are as follows: Amazon Capital Services \$212.79/lib, pol, comp; Aqua-Chem \$146.75 wat; BGNE, Inc \$156.18/st; Biblionix \$880.00/lib; Bobcat of Omaha \$4,500.00; Bromm, Lindahl, ET AL \$245.00/gen, st; Capital Arborist Tree Service \$300.00/prk; Card Services \$228.81/lib, pol, gen; Cash \$129.70/gen,wat,sew; Ceresco 60+ \$164.00/gen; Cintas \$59.68/st; City of Wahoo \$450.00/gen; Cummins \$481.09/sew; Baker & Taylor \$399.83/lib; Bomgaars \$458.00/st; Delta Dental \$158.19/ins; Domonique Harris \$27.51/lib; First National Bank of Omaha \$218.26/prk, wat, sew, gen; Frontier Coop \$364.82/fuel; Helena \$494.85/prk; Hergert Oil \$697.54/fuel; Hydro Optimization & Automation \$14,806.50/ARPA; Jackson Services \$153.93/gen, sew, wat, fire, prk, st; Menards \$443.98/st, prk, wat; Midwest Labs \$313.37/sew; Municipal Supply of Omaha \$2,439.70/wat; Nebraska Public Health Environmental Lab \$15.00/wat; Office Depot \$225.00/gen; One Call Concepts \$63.22/wat, sew; OPPD \$5,041.41/electric; Platte Valley Equipment \$157.96/prk; Prochaska \$434.14/prk; Sandry Fire Supply \$461.50/fire; Sandy Tvrdy \$325.00/gen; Schutt Electrical and Contracting \$118.27/st; Simons Home Store \$232.97/st, wat, prk; Thiele Geotech \$356.00/st; Tony Hernandez \$125.19/pol; Verizon \$178.32/phones; Waste Connections of NE \$5,885.22/trash; Windstream \$397.83/phones; Chase NYC Bank \$24,034.58/bond interest; Payroll Liabilities: AFLAC \$327.12/ins; American Funds Investment \$834.98; Ameritas Life \$31.44/ins; Blue Cross and Blue Shield \$3,628.60/ins; Mutual of Omaha \$103.10/ins; United States Treasury \$2,822.48; Payroll \$20,722.00

Kim Hudson was present for the library report and mentioned increases in the requested budget and noted the minimum wage increase coming in January. Hudson also reviewed a new \$500 cost for eBook usage through the Wahoo library.

**Eggleston moved to approve the fire department minutes as presented. Peterson seconded. Voting Yeas: Eggleston, Peterson, Ruble, Custer, and Rupe. Nays: none. Motion carried.**

Kevin Henrichson, Mike Eden and Allen Hansen with the Ceresco Rural Fire District #5 were present to discuss a potential Interlocal Agreement. Concerns of Ceresco EMT's not being available during the day hours were discussed. Valparaiso and Wahoo are usually called to help cover medical calls. Eden noted there are 85 square miles of the rural district. It was noted that Lincoln is asking departments to get their own paramedic. Compensation and duties was mentioned. Tabled for further information.

The new proposed vacation policy was reviewed and the Personnel Policy Subcommittee recommended paying Roland for 50.48 hours of unused vacation plus an additional 24 hours of vacation, for a total of 74.48 vacation hours.

**Eggleston moved to approve the updated vacation leave policy as presented. Rupe seconded. Voting Yeas: Eggleston, Rupe, Custer, Ruble, and Peterson. Nays: none. Motion carried.**

**Rupe moved to pay Brian Roland 74.48 hours of vacation leave. Ruble seconded. Voting Yeas: Rupe, Ruble, Peterson, Eggleston, and Custer. Nays: none. Motion carried.**

A new proposed catastrophic leave policy was reviewed.

**Rupe moved to approve the catastrophic leave policy to the Personnel Policy. Eggleston seconded. Voting Yeas: Rupe, Eggleston, Custer, Peterson, Ruble. Nays: none. Motion carried.**

Eggleston reviewed the survey for the Stream Stabilization has been delayed due to rain.

Rupe reviewed: 1) A meeting that she, Peterson, Gushard and Ogden had to review the preliminary projects for the 1 & 6 Year Street Plan. 2) Remaining bond proceeds will be calculated. 3) A blight study for downtown revitalization. 4) Funding for 1<sup>st</sup> Class Cities vs Villages. 5) Drive over curb for 3<sup>rd</sup> & Beech area. 6) Crack sealing. 7) Elm Street project, 1<sup>st</sup> to 2<sup>nd</sup>.

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Eggleston reviewed the available cellular data plans for the new camera's. Tabled for further review.

Lindgren reviewed: 1) Hosting the Southeast Area Clerk's Association meeting on August 24, 11:30 am at the Red Rooster, and asked for Jody to also attend, and request the meeting and lunch be paid. 2) Do to accidental deletion of the online agenda, the agenda will no longer be sharable for editing.

**Custer moved to approve the meeting and lunch on August 24<sup>th</sup> paid for Lindgren and Anderson. Rupe seconded. Voting Yeas: Custer, Rupe, Eggleston, Ruble, and Peterson. Nays: none. Motion carried.**

Shawn Manion, Lori Hutchison, Cynthia Babin, and Kenzie Vrba of Grumpy Mugs were present to request a Farmer's Market in front of the business in the parking area from 8-10 am on the first Saturday in August. Manion shared details of the event and requested fees be waived for those participating in the Market. The Cottage Law was also mentioned. She also noted the parking lines haven't been painted yet.

Manion also discussed updating the park restrooms, connecting water to the scout hall, and rental of the scout hall. Discussion held and tabled for further information.

**Rupe moved to approve the Farmer's Market concept in front of Grumpy Mugs in the parking area, and to waive the peddler fees for calendar year 2023. Ruble seconded. Yeas: Rupe, Ruble, Eggleston, Peterson and Custer. Nays: none. Motion carried.**

Change Order No. 3 for the 2022 3<sup>rd</sup> Street Improvements project was reviewed.

**Rupe moved to approve Change Order No 3 for the 3<sup>rd</sup> Street Improvements. Eggleston seconded. Voting Yeas: Rupe, Eggleston, Custer, Ruble and Peterson. Nays: none. Motion carried.**

The Certificate of Substantial Completion for the 3<sup>rd</sup> Street Improvements was reviewed.

**Rupe moved to approve the Certificate of Substantial Completion for the 3<sup>rd</sup> Street Improvements. Ruble seconded. Yeas: Rupe, Ruble, Custer, Peterson and Eggleston. Nays: none. Motion carried.**

Application for Payment No. 3 for the 2022 3<sup>rd</sup> Street Improvements project was reviewed.

**Rupe moved to approve payment of Pay Application No. 3 in the amount of \$57,196.00. Eggleston seconded. Voting Yeas: Rupe, Eggleston, Ruble, Peterson, and Custer. Nays: none. Motion carried.**

The property corner markings in the Hunter Addition was discussed. There is currently a garden in the right-of-way. Tabled to August meeting.

**Rupe moved to approve Erickson & Brooks for the 2023-2024 budget, not to exceed the sum of \$3,500.00. Eggleston seconded. Voting Yeas: Rupe, Eggleston, Custer, Ruble and Peterson. Nays: none. Motion carried.**

Budget workshops were scheduled for July 31<sup>st</sup> and August 8<sup>th</sup>, with the Public Hearings being held September 19<sup>th</sup>.

Swanson will not be having vendors at the fundraiser.

The scrap tire grant will not be applied for this year.

Custer reviewed the OPPD meeting she attended, and noted: 1) additional substations needed, 2) advanced metering system, 3) rates lower than other electrical providers, 4) solar farms, 5) comments on Ceresco power improvement.

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Ruble mentioned the proposed interlocal agreement with the Ceresco Rural Fire District #5. Discussion held.

**Peterson moved to adjourn the meeting at 8:27 PM. Rupe seconded. Voting Yeas: Peterson, Rupe, Custer, Eggleston, and Ruble. Nays: none. Motion carried.**

Antonia Rupe, Chair  
Joan Lindgren, Clerk